

## Brief summary of proceedings of IQAC meeting held during 2020-21

Sl. No.	Date	Agenda	Action Taken Report
1.	15-06-2020	Submission of AQAR for the year 2019-20	<ol style="list-style-type: none"> <li>All the meetings were conducted online for the updation of documents.</li> <li>Received the documents for Uploading to College Website.</li> </ol>
2.	25-06-2020	Online NAAC orientation programme under PARAMARSH Scheme UGC.	Organized "Online Orientation programme on New Guidelines of NAAC " by Dr. R. C. Hiremath Accreditation Ambassador PARAMARSH.
3.	27-10-2020	<ol style="list-style-type: none"> <li>Appointment of management representatives for IQAC</li> <li>Collection of feedback on curriculum</li> <li>Conduct of Student Satisfactory Survey</li> <li>Conduct of academic and administrative audit</li> <li>To arrange for quality audit</li> <li>Code of conduct</li> <li>To organize National webinar on NAAC Accreditation Process</li> </ol>	<ol style="list-style-type: none"> <li>Sri Aviram Sharma, Trustee, BMS Educational Trust was nominated as management representative.</li> <li>Collected feedback on curriculum</li> <li>SSS was completed</li> <li>Approved the proposal and conducted "A Three Day Virtual faculty empowerment programme was organized in which Dr. S. Ravichandra Reddy was the resource person for the topic academic and administrative audit &amp; NAAC</li> <li>Proposed to conduct quality audit</li> <li>Adopted</li> <li>Organized "National Level Seven Day Online Symposium on NAAC Accreditation Process" under of aegis of UGC Scheme- PARAMARSH from 23-11-2020 to 30-11-2020</li> </ol>
4.	18-01-2021	IQAC meeting Implementation of DCE Guidelines regarding roles and responsibilities of IQAC Coordinator, Deputy Coordinator and Appointment of IT Convener for IQAC	<p>The Circular issued by the DCE on 22-06-2020 has been circulated among all the HODs.</p> <p>Coordinator/convener for supporting cells &amp; services to implement the same.</p> <p>Dr. Raghu Kumara N was appointed as Deputy Coordinator, IQAC.(earlier he was working as a Co-Coordinator, IQAC)</p> <p>Smt. Nalini.L Asst. Professor Computer Science was appointed as IT convener for IQAC.</p>
5.	04-03-2021	Approval of action plan for the academic year	Activities like Orientation programme, Symposium and Workshop on NAAC new guidelines, AAA, IPR proposed in the action plan were implemented.
6.	23-07-2021	Action plan for the month of August and September 2021	Planning and evaluation committee was formed by the management and the committee interacted with HODs and other faculties of the college regarding the preparation, documentation for Autonomous visit, orientation for all the stake holders to implement NEP

			2020. IPR and AAA were organized.
7.	21-09-2021	Plan of action and its implementation for the academic year 2021-22	Google form was framed and circulated among the HODs to collect plan of action from each dept.
8.	30-09-2021	Submission of final report of PARAMATSH activities.	Final report was submitted to UGC.